

Studio IV Directing Scenes

Wednesday April 19th

Meeting Minutes

D&P 112

Meeting Called by:	Jason Caballero	Type of meeting:	Production Meeting
Facilitator:	Jason Caballero	Note taker:	Matt Sherman
Start Time:	12:59 pm	End Time:	1:54 pm
In Attendance:	Jason Caballero, Matt Sherman, Elisabeth Purkey, Shanna Beauchamp, Isaac Klein, Johnny Milani, Joe Haak, Steve Royal, Kenny Constant, Brahim Pettis, Changyoung An, Ryan Gastelum		

Items Discussed

Scenery

Ground plans were presented
Elisabeth has requested 8 ½" x 11" copies
Performance place should be notified that the program will take place "in the round"
There has not yet been a TD assigned to the show
Kenny would like to share the door from Doll's house with Stop Kiss
Stop kiss will not be requiring any rigging
Doll's House will now include a piano
Doll's House and True West will require some rigging assistance
True West will call for a boom of some sort to hold up the phone

Lighting

Brahim still hasn't received scripts from Doll's House or True West
Shanna and Isaac would like to meet personally with Brahim
Shanna might be requiring a practical lighting fixture
A video monitor has been requested for backstage
True West will be pursuing a fire permit

Sound

As it stands there is no sound board operator
Changyoung has some sounds that he would like to share with Isaac
Changyoung has requested a script from Jason
Changyoung would like a copy of each project's schedule
Shanna has requested to meet with Changyoung personally
The paging system will be required downstairs
Elisabeth has requested an audio monitor for backstage

General

True West has requested to go last due to the time required for cleanup
The show order tentatively stands as:
Stop Kiss

(10 minute intermission)

Doll's House

(10 minute intermission)

True West

The program will be scheduled to begin at 7:00 pm rather than 8:00 pm

As it stands there is no plan for matinee performances

Look for a production calendar to be distributed by email

Load-in / Tech schedule was discussed as follows

5/8 Begin Load-in

5/16 Tech one show

5/17 Tech another show

5/18 Tech another show

5/19 Dress the program

5/20 Performance 1

5/21 Performance 2

Program copy will be due on 4/26

Personal schedules for the month of May are requested for the next Production Meeting

**THE NEXT PRODUCTION MEETING WILL BE ON WEDNESDAY,
APRIL 26TH, AT 1:00 PM IN D&P 112**